



Manuscript Preparation Guidelines

1. General Information

The Journal of Research, Innovation and Development (JRID) is a multidisciplinary peer-reviewed journal published by the Directorate of Research, Innovation and Development, Federal Polytechnic Nekede, Owerri, Imo State, Nigeria. The Journal publishes original research articles, review papers, short communications, technical notes, case studies, and policy papers that contribute significantly to knowledge, innovation, technology development, entrepreneurship, and sustainable development.

Submitted manuscripts must be original, unpublished, and not under consideration by another journal. Manuscripts should demonstrate scientific rigor, novelty, relevance, and ethical integrity.

2. Language

Manuscripts shall be written in clear and concise English. Authors whose first language is not English are encouraged to have their manuscripts professionally edited before submission.

3. Manuscript Formatting

Authors should prepare manuscripts using Microsoft Word (.doc or .docx).

Formatting requirements:

- Paper size: A4
- Margins: 2.54 cm (1 inch) on all sides
- Font: Times New Roman
- Font size: 12 pt
- Line spacing: 1.5
- Paragraph alignment: Justified

4. Manuscript Organization

The manuscript should be arranged in the following order:

4.1 Title Page

The title page should contain:

- Concise and informative title (not more than 20 words)
- Full names of all authors
- Institutional affiliations
- ORCID IDs (where available)
- Corresponding author's name and Email address

4.2 Abstract

The abstract should not exceed 250 words and should provide a concise, self-contained summary of the manuscript. It should clearly present the background of the study, the aim or objective, the methodology employed, the major findings, the conclusion, and the practical implications of the research. The abstract should accurately reflect the content of the manuscript without including references, tables, figures, undefined abbreviations, or citations.

4.3 Keywords

Provide 4–6 keywords arranged alphabetically. The keywords should not duplicate words already used in the title.

4.4 Main Text

1. Introduction

The introduction should provide sufficient background information to establish the context and significance of the study. It should clearly define the research problem, review relevant and up-to-date literature, identify the existing knowledge gap that the study seeks to address, and justify the need for the research. The section should conclude by stating the specific objectives of the study and, where applicable, the research questions and/or hypotheses that guided the investigation.

2. Materials and Methods

The Materials and Methods section should provide sufficient detail to enable other researchers to replicate the study. It should clearly describe the study area (where applicable), research design, materials and reagents, equipment or instruments used (including manufacturers and model numbers where relevant), experimental or analytical procedures, sampling techniques and sample size, data collection methods, and quality control measures. The statistical methods used for data analysis should be clearly stated, including the level of significance where applicable, together with the names and versions of the software packages employed. Where human participants, animals, or other ethically sensitive materials are involved, authors must provide details of the ethical approval obtained, including the name of the approving ethics committee or institutional review board and the approval reference number, where available.

3. Results and Discussion

The Results and Discussion section should present the study findings clearly and logically, using tables, figures, charts, and graphs where appropriate. Each table and figure should be numbered consecutively, accompanied by a concise descriptive title or caption, and cited appropriately within the text. Statistical results should include relevant measures of variability, significance levels, confidence intervals, or other appropriate statistical indicators where applicable. The findings should be critically interpreted, compared with previous studies, and discussed in relation to the study objectives. Authors should explain agreements or discrepancies with existing literature, highlight the significance and implications of the findings, acknowledge the study's limitations, and indicate its contribution to knowledge and areas for future research.

4. Conclusion

The Conclusion should concisely summarize the major findings of the study in relation to its objectives without introducing new results or information. It should clearly highlight the study's contributions to knowledge, its practical or policy significance, and the implications of the findings. Where appropriate, authors should provide recommendations based on the study outcomes and suggest directions for future research.

5. Acknowledgements (Optional)

Recognize financial support, technical assistance, institutional support, and contributors who do not qualify for authorship.

6. Funding Statement

Authors should disclose all funding sources.

If none: **“The authors received no external funding for this research.”**

7. Conflict of Interest

Authors must disclose any financial or personal relationships that could influence the work.

If none: **“The authors declare no conflict of interest.”**

8. Author Contributions

Authors are encouraged to include a brief statement describing the specific contributions of each author to the study. Contributions may include, but are not limited to, conceptualization, methodology, investigation, data collection, data analysis, visualization, writing of the original draft, review and editing, supervision, project administration, and funding acquisition. The contribution of each author should be clearly identified to promote transparency and accountability in authorship.

9. Data Availability Statement

Indicate where supporting data can be accessed.

Example:

“The data supporting this study are available from the corresponding author upon reasonable request.”

10. Tables

Tables should be numbered consecutively using Arabic numerals (e.g., Table 1, Table 2, Table 3) and cited in the text in the order in which they appear. Each table should have a concise and descriptive title placed above the table. Tables must be in an editable format rather than as images. Any abbreviations, symbols, or explanatory notes should be defined in table footnotes to ensure clarity and facilitate interpretation.

11. Figures

Figures include graphs, charts, photographs, maps, illustrations, and other visual materials that support the presentation of the research findings. All figures should be of high quality and submitted in an appropriate electronic format. Figures should be numbered consecutively using Arabic numerals (e.g., Figure 1, Figure 2, Figure 3) in the order in which they are cited in the text. Each figure should have a clear and informative caption placed below the figure. Authors should ensure that all symbols, labels, and lettering are legible and that each figure is cited and discussed appropriately within the manuscript.

12. Equations

Equations should be created using the equation editor of the word-processing software and submitted in an editable format rather than as images. All displayed equations should be numbered consecutively using Arabic numerals and cited in the text where appropriate. Variables, symbols, and abbreviations used in equations should be clearly defined immediately after their first appearance to ensure clarity and consistency throughout the manuscript.

13. Abbreviations

Define abbreviations upon first use. Avoid excessive abbreviations.

14. Referencing Style

JRID adopts the American Psychological Association (APA) 7th Edition referencing style.

In-text citation examples

Single author:

(Adebayo, 2024)

Two authors:

(Eze & Musa, 2023)

Three or more authors:

(Okafor et al., 2025)

Reference Examples

Journal Article

Author, A. A., Author, B. B., & Author, C. C. (Year). Title of article. *Journal Name*, Volume(Issue), pages. <https://doi.org/xxxxx>

Book

Author, A. A. (Year). *Title of Book*. Publisher.

Book Chapter

Author, A. A. (Year). Title of chapter. In B. Editor (Ed.), *Book Title* (pp. xx–xx). Publisher.

Conference Paper

Author, A. A. (Year). Title of paper. *Conference Proceedings*, pages.

Website

Organization. (Year). Title of webpage. URL

15. Ethical Requirements

Authors are responsible for ensuring that all submitted manuscripts adhere to the highest standards of research and publication ethics. Manuscripts must present original work that has not been published previously or submitted simultaneously to another journal. All sources of information, data, and ideas must be appropriately acknowledged through accurate citation and referencing. Authors must ensure that the data reported are authentic, accurate, and honestly presented, without fabrication, falsification, or inappropriate manipulation. Where the research involves human participants, animals, or other ethically sensitive materials, authors must confirm that appropriate ethical approval was obtained from a recognized ethics committee or institutional review board before the commencement of the study and that the research was conducted in accordance with applicable ethical standards and relevant national and international guidelines.

Plagiarism, duplicate publication, and data fabrication constitute grounds for immediate rejection.

16. Plagiarism Policy

All manuscripts undergo plagiarism screening before peer review. A similarity index above the journal's acceptable threshold (excluding references and legitimate matches) may result in rejection or requests for revision.

17. Peer Review Process

JRID operates a double-blind peer-review system.

Each manuscript is reviewed by at least two independent experts.

Editorial decisions include:

- Accept
- Minor Revision
- Major Revision
- Reject

18. Submission Checklist

Before submission, authors should ensure that:

- ✓ Manuscript follows JRID formatting requirements.
- ✓ The manuscript has not been published elsewhere.
- ✓ The manuscript is not under consideration by another journal.
- ✓ Abstract and keywords are included.
- ✓ References follow APA 7th edition.
- ✓ Tables and figures are correctly numbered.
- ✓ Ethical approval has been provided where necessary.
- ✓ Conflict of interest statement is included.
- ✓ Funding information is provided.
- ✓ Corresponding author's contact information is complete.

19. Copyright

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20. Editorial Contact

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